

# CHITRAKUT HOLDINGS LIMITED

Registered Office : 1/1, Camac Street  
3rd Floor, Suite No.7, Kolkata - 700 016  
Tele : 22296351/55

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CIN : L51909WB1988PLC044765

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## NOTICE OF ANNUAL GENERAL MEETING, BOOK CLOSURE DATES AND E-VOTING INFORMATION

NOTICE IS HEREBY GIVEN THAT the 32<sup>nd</sup> Annual General Meeting (“AGM”) of the Members of Chitrakut Holdings Limited will be held on Wednesday, the 30th day of December, 2020 at 11.00 A.M. at 1/1, Camac Street, 3rd Floor, Suite No.7, Kolkata - 700 016 to transact the businesses as set out in the Notice dated 8<sup>th</sup> December, 2020.

Notice is also given pursuant to Section 91 of the Companies Act, 2013 that the Register of Members of the Company will remain closed from 24<sup>th</sup> December, 2020 to 30<sup>th</sup> December, 2020 (both days inclusive) for the purpose of AGM and to ascertain the names of the Members who would be entitled to receive dividend, if declared, for the financial year ended 31<sup>st</sup> March, 2020.

Members may note that the Notice of Annual General Meeting, Annual Report, Proxy Forms and Attendance Slips can be obtained from the registered office of the Company.

The Company is pleased to provide its Members with the facility to exercise their right to vote by electronic means and the business may be transacted through e-Voting facility provided through Central Depository Services (India) Limited (CDSL). The e-voting period commences on Sunday, 27th December, 2020 at 10.00 a.m. and ends on Tuesday, 29th December, 2020 at 5.00 p.m. The e-voting module shall be disabled for voting after 5:00 pm on Tuesday, 29th December, 2020 and no e-voting will be allowed thereafter.

The voting rights shall be as per the number of equity shares held by the Member(s) as on Wednesday, 23rd December, 2020 (cut-off date). Members holding shares either in physical or in dematerialised form, on the said cut-off date, are eligible to cast their vote electronically. The Notice of AGM containing, inter alia, the procedure of e-voting, is available at the registered office of the company and on CDSL’s website <https://www.evotingindia.com/>. In case of any queries or grievances pertaining to e-voting, you may refer to the Frequently Asked Questions (FAQs) for Members and e-voting user manual for Members available at the Help section of <https://www.evotingindia.com/> or contact [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

**For Chitrakut Holdings Ltd.**

**Kailash Chand Saraogi**  
**Director**  
**DIN- 00007512**

Date: 08.12.2020  
Place: Kolkata